Ethnicity Picklist	
Version 10 for PDS	

In the new system, there will be an individual member **Ethnicity** field. The values in the picklist were created to match the Parish Annual Report values. This will greatly assist with the automation of your annual report.

## The values in the Ethnicity picklist will look like this:

ETHNICITY	* Korean		
	Middle Eastern		
African American, Black, African	Multi-Racial		
Caucasian, White	Native Amer, Amer. Ind, Alaskan		
Chinese	Other		
<b>♀</b> Filipino	Pacific Islander, Hawaiian		
<ul> <li>Hispanic, Latino</li> </ul>	<ul> <li>South Asian, Indian, Pakistani</li> </ul>		
<b>♀</b> Japanese	Vietnamese		

To assist the implementation team with the migration of your families, it will be necessary to modify your Ethnicity picklist to match the above.

## Ethnicity Keyword Update:

## Select: FILE | Keywords | General Keywords | Ethnicity Names:

File		
Setup	•	General Keywords
Sacrament Setup	•	Background Check Descriptions
Keywords	•	City / State Names
Safe Environment	•	Email Description Names
System Processes	· · ·	Ethnicity Names
Import Data	- ×	Grades and Degrees
Bulk Mail / CASS	•	Language Names

If you do not have the picklist values shown on the prior page, you will use the $ op$ icon to Insert them	If you do not have	e the picklist values	shown on the prior page	, you will use the 🕇	icon to Insert them:
--	--------------------	-----------------------	-------------------------	----------------------	----------------------

Ethnicity Names (8 Entries)			×
Warning:		of keywords m er program. Us hanges.	
00			
		Description	
Dutch			
Filipino			
German			
Italian			
Korean			
Polish			
Portuguese			
Vietnamese			
l			· · ·
<u>C</u> ombine I	Ethnicity		Save/ <u>O</u> K
<u>P</u> rir	nt		Cancel

If you have a slight variation from the new value, you can edit it to match the new value. That will update it on all members that use that language. If you currently have other ethnicity options in your picklist that do not closely match on a 1-to-1 basis, please be sure to combine these with the appropriate one that matches it in the new system list on page 1.

To do this, use the COMBINE ETHNICITY button. We want to use the COMBINE process instead of the Delete process, so that we can replace the value on each member with the new picklist values. Using the COMBINE process, we can replace the legacy value with the proper value for use in the new system.

For more detailed examples of the COMBINE process, please review the City/State Keyword cleanup document.